



Keio University School of Medicine International Student Clinical Elective Program

Issued in January, 2024

Instructions for International Visiting Students

Students at medical schools of international partner universities are welcome to apply for the International Student Clinical Elective Program at Keio University School of Medicine. **Please read the following requirements carefully.**

1. **Good standing:** Students must be in good academic standing in their **final year** at a medical school and **have completed all required core clinical clerkships training** before the start of the elective program.
2. **Language:** Students must be sufficiently proficient in English or Japanese. Japanese language proficiency is not mandatory.
3. **Program Duration:** Program duration is limited to a maximum of four weeks at one or two departments.
4. **Tuition fees and Credit:** Tuition fees are waived for students from partner university of Keio University School of Medicine and Keio University. Transcripts and credits will not be given upon completion of programs.
5. **Insurance:** Students must have appropriate insurance during the program. (Personal health AND liability insurance are mandatory. If you do not have a liability insurance, you can apply for it at Keio University once you have arrived in Japan.)
6. **Immunization Record:** The form must be completed by a physician, nurse or a school health center director, and submitted as soon as an acceptance decision is made.
7. **Assumption of Risk and Medical Information Protection Agreement:** Please submit as soon as you have received a letter of acceptance. Your signature is required.
8. **Accommodation:** Daikyocho Guest Room is located within 3-minutes walking distance from Keio University Shinanomachi Campus and costs 2,000 yen per day. Availability depends on the vacancy. Single rooms with bath, shower and kitchen facilities may be available at the residence near the campus. Check-in and check-out are available **only on weekdays between 9 am and 5 pm**. Generally, check-in is on the Friday prior to the start of program, and check-out is on the Saturday of the week after the program ends.
Address: Daikyocho Guest Room, 11-22 Daikyo-cho, Shinjuku-ku, Tokyo 160-0015
9. **Application process:** Applications must include ALL the documents listed below. Please send applications 6 months prior to your desired start date. Applications will not be processed until the completed forms are received. See the “**Application Timelines**”.



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Required documents:

Before Acceptance

1. Application Form*

Please select the preferred rotation period which has to be after 6 months from your document submission day.

2. Statement of Purpose*

3. Letter of Recommendation from Dean or Department Chair with Signature

4. Curriculum Vitae

5. Official Academic Transcript of Records with grade in English

6. Copy of your valid passport

7. TOEFL or IELTS scores (test taken within two years)

*Except for applicants from English-speaking universities or those taking all classes in English.

After Acceptance

8. Assumption of Risk and Medical Information Protection Agreement*

9. Immunization Record*

10. Liability Insurance

11. Written Oath to Prevent COVID-19 Infection*

*Formats are available on the website.

Submit application materials **from your international coordinator** at your home university via email as one file to ic-shinanomachi@adst.keio.ac.jp.

10. COVID-19

Acceptance is contingent and subject to change or cancelation. Visiting students are responsible for following COVID-19 protocols set by Keio University School of Medicine. These protocols may include but are not limited to: vaccination, wearing appropriate PPE, proper hand washing, keeping physical distance from others whenever possible, and daily symptom monitoring.

Submission of "Written Oath to Prevent COVID-19 Infection" is required.

11. Main Conditions for Permitting to Accept International Students

1. The student strongly desires to travel to Japan.

2. The student understands the infectious disease risk during the stay in Japan, and the student will bear sole responsibility for any eventuality arising from traveling to Japan.

3. The student is enrolled in insurance with coverage for COVID-19 before traveling to Japan.

4. The student will comply with the instructions of Keio University and the home university, etc., in the event that the government issues a recommendation to return home after the student has already departed.

5. The student is able to travel to Japan with no entry restrictions and obtaining a necessary visa etc.



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6. The student will confirm that they can meet the conditions for entering Japan and is able to comply with any restrictions on conduct
7. The student will take infection control measures specified by the Shinanomachi Campus and the Government of Japan.
8. The student must comply with necessary rules stipulated by Shinanomachi Campus, Keio University, and the Government of Japan.