

## For Those Considering Applying to Doctoral Program at the Graduate School of Medicine

### Response to COVID-19 during 2023 Graduate School of Medicine Entrance Examinations

While taking all necessary precautions to prevent the spread of COVID-19, we plan to hold entrance examinations for Doctoral Program (Application Period I) at Shinanomachi Campus on September 29 (Thu) and September 30 (Fri), 2022. We kindly ask that all examinees do their utmost to prevent the spread of infection by wearing face masks, observing a strict regimen of handwashing and gargling, and, above all, monitoring their health leading up to the exams. Special measures will be taken for those who apply from outside of Japan (international applicants). For details, please see item 6 of “**For Exams Held at Shinanomachi Campus.**”

#### Preparing Your **Application**

- 1) Please interview with the Graduate School Committee member you wish to become your academic advisor.  
Individual pre-interviews will generally be conducted online by each laboratory. Please contact each laboratory for details.
- 2) Please submit an application confirmation form as detailed below.
  1. If you wish to apply, download the application confirmation form, fill in your name and desired course, and email a PDF copy to the Graduate School Committee member you wish to become your academic advisor.
  2. Once the committee member returns your application confirmation form with their signature affixed, please print it out and mail it with your other application documents within the application period.
- 3) If your academic transcript, certificate of graduation, or certificate of expected graduation cannot be issued, please submit by post the latest certificates you have (the latest grade report, a copy of your diploma, a print-out of a website that shows your latest grades, etc.). Please obtain the official certificates from the university (or equivalent) as soon as they become available and submit them to Keio University by post.  
\*If you fail to submit the original documents by the time of enrollment, your enrollment may be terminated.
- 4) Due to international shipping delays in various parts of the world, international applicants must upload a digital copy of their application documents on the application confirmation screen in addition to mailing a physical copy. If your application data exceeds the maximum upload size, please email files to the Graduate Admission Section of the Shinanomachi Campus Office of Student Services at [kshina-admission@adst.keio.ac.jp](mailto:kshina-admission@adst.keio.ac.jp).  
Also, please be sure to keep a copy of the physical application documents you have mailed.

#### **For Exams Held at Shinanomachi Campus**

- 1) Examinees must ensure that they take their temperature in the morning on the day of the exam. If you discover that you have a fever (37.5 °C or higher), please refrain from taking the exam. At the entrance to the examination venue, please cooperate with staff members who will check the examinees' temperatures. Please note that in order to prevent any potential spread of infection, you may not be allowed to take the examination if, on the day of the exam, you exhibit symptoms such as fever (37.5°C or higher). Candidates must inform us before the day of the test if they have any symptoms such as cough, phlegm, sputum, olfactory or taste disturbances (abnormality of taste or smell), etc. Depending on the situation, we will decide whether to accept or decline your attendance at the examination.
- 2) Please assist with keeping the venue sterile by washing your hands and using the alcohol-based disinfectants available at the examination venue entrance.

3) Please make sure that you wear a face mask while taking your exam. However, we do ask that everyone cooperate with removing their masks when instructed to do so by examination proctors checking the photo identification of examinees. All staff will wear face masks.

4) If you feel unwell on the day of the examination, please notify an examination proctor immediately.

5) About the examination venue:

Seats in the examination venue will be assigned to maintain social distancing between examinees.

The venue will be well ventilated. During interviews, seats will be arranged in a manner that maintains social distancing.

6) For international applicants:

International applicants who are unable to come to the examination venue due to entry restrictions to Japan caused by COVID-19 can substitute the written examination by enclosing the following item with their application documents. In addition, the interview portion of the examination will be administered online. If applicable, please contact the Graduate Admission Section of the Shinanomachi Campus Office of Student Services at [kshina-admission@adst.keio.ac.jp](mailto:kshina-admission@adst.keio.ac.jp) by Friday, July 15, 2022.

1. Document verifying your TOEFL iBT or IELTS score (photocopies accepted)

The document must have been issued by the testing organization and show results for a test taken on or after June 1, 2020. It must also be submitted within the application period (photocopies accepted).

\*If you have any questions, please contact the Graduate Admissions Section of the Shinanomachi Campus Office of Student Services at [kshina-admission@adst.keio.ac.jp](mailto:kshina-admission@adst.keio.ac.jp). Any changes to examination policies will be announced on our website.

Doctoral Program: <http://www.med.keio.ac.jp/en/admissions/doctoral/index.html>

\*Important note regarding infectious diseases specified in the School Health and Safety Act, which prohibits sick students from taking examinations:

During the entrance examinations at Keio University, examinees must refrain from taking exams if they have yet to recover from an infectious disease and cannot come to campus because of the risk of infection to other examinees and the examination proctors (unless it has been acknowledged by a school doctor or other physician that these symptoms do not pose any risk of infecting others) in accordance with the School Health and Safety Act (e.g., COVID-19, influenza, etc.).