

For Those Considering Applying to PhD Program at the Graduate School of Medicine

Response to COVID-19 during 2022 Graduate School of Medicine Entrance Examinations

While taking all necessary precautions to prevent the spread of COVID-19, we plan to hold entrance examinations at Shinanomachi Campus on January 13(Thu) and January 14(Fri), 2022 for **PhD Program** (Application Period II). We kindly ask that all examinees do their utmost to prevent infection by wearing face masks, observing a strict regimen of handwashing and gargling, and above all, monitoring their health leading up to the exams. However, special measures will be taken for those who cannot come to the venue due to entry restrictions into Japan caused by COVID-19. For details, please see item 6) of “**For Exams Held at Shinanomachi Campus**”.

For Measures about Application

- 1) Interview with the Graduate School Committee member you wish to become your academic advisor
Individual pre-interviews held by each laboratory will generally be conducted online. Please contact each laboratory for details.
- 2) Please submit an application confirmation form as detailed below.
 1. If you wish to apply, download the application confirmation form, fill in your name and desired course, and email a PDF copy to the Graduate School Committee member you wish to become your academic advisor.
 2. Once the committee member returns your application confirmation form with their signature affixed, please print it out and mail it with your other application documents within the application period.
- 3) If your academic transcript, certificate of graduation or certificate of expected graduation cannot be issued, please submit the latest certificates you have (the latest grade report, a copy of diploma, a print-out of a website which shows the latest grade, among other things.) by post. Please obtain the official certificates from the university (or equivalent) as soon as they become available and submit them to Keio University by post.
*If you fail to submit the original documents by the enrollment, your enrollment may be cancelled.
- 4) Due to international shipping delays in various parts of the world, international applicants must upload a digital copy of their application documents on the application confirmation screen in addition to mailing a physical copy. If your application documents data files exceeds the allowed upload size, please email files to kshina-admission@adst.keio.ac.jp.
Also, please be sure to keep a copy of the application documents you have mailed.

For Exams Held at Shinanomachi Campus

- 1) Examinees must ensure that they take their temperature in the morning on the day of the exam. If you discover that you have a fever (37.5 °C or higher), please refrain from taking the exam. On the day of the exam, please cooperate with staff members who will check the examinees' temperatures at the entrance to the examination venue. Please note that in order to prevent any potential spread of infection, you may not be allowed to take the examination if, on the day of the exam, you exhibit symptoms such as fever (37.5°C or higher). Candidates must inform us in advance if they have any symptoms such as cough, phlegm, sputum, olfactory or taste disturbances (abnormality of taste or smell), etc., before the day of the test. Depending on the situation, we will decide whether to accept or decline your attendance at the examination.
- 2) Please assist with keeping the venue sterile by washing your hands and using the alcohol-based disinfectants available

at the examination venue entrance.

- 3) Please make sure that you wear a face mask while taking your exam. However, we do ask everyone to cooperate with removing their masks when instructed to do so by examination proctors checking the photo identification of examinees. All staff will wear face masks.
- 4) If you are feeling unwell on the day of the examination, please notify an examination proctor immediately.
- 5) About the examination venue:

Seats in the examination venue will be designated to maintain social distancing between examinees.

The venue will be well ventilated. Seats will be arranged in a manner that maintains social distancing during interviews.

- 6) For international applicants who cannot come to Japan:

International applicants who are unable to come to the examination venue due to entry restrictions to Japan caused by COVID-19 can substitute the written examination by enclosing the following 3 items with their application documents. In addition, interview examination will be taken online.

1. Statement of Reason for Absence written by the applicant (No prescribed format)

Sign and submit the original copy.

2. Statement of Reason for Absence written by your preferred academic advising professor (No prescribed format)

Submit a copy signed by the professor. Your academic advising professor can directly submit the statement to the Office of Student Services at Shinanomachi Campus.

3. Document verifying your TOEFL iBT or IELTS score (copy permitted)

The document must show results for a test taken on or after June 1, 2019, and sent in paper form by the testing organization. It must also be submitted within the application period (copy permitted).

* If you have any questions, please contact <kshina-admission@adst.keio.ac.jp>, the graduate admissions section of the Shinanomachi Campus Office of Student Services. Any changes to examination policies will be announced on our website.

PhD Programs: <http://www.med.keio.ac.jp/en/admissions/doctoral/index.html>

* Important note regarding infectious diseases specified in the School Health and Safety Act that prohibit sick students from taking examinations:

During the entrance examinations at Keio University, examinees must refrain from taking exams if they are suffering—and have yet to recover—from an infectious disease for which attendance at university must be suspended because of the risk of infection to other examinees and the examination proctors (unless it has been acknowledged by a school doctor or other physician that these symptoms do not pose any risk of infecting others) in accordance with the School Health and Safety Act (COVID-19, influenza, etc.).